

# Elias Motsoaledi Local Municipality



P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9

Our Ref:

Ons Verw:

SCM UNIT

Correspond with the Municipal Manager

Korrespondeer met die Munisipale Bestuurder

10 MARCH 2014

## INVITATION TO QUOTE:

According to section 19 (g) of Elias Motsoaledi Local Municipality Supply Chain Management Policy.

DESCRIPTION	QUANTITY
ACCOMMODATION BOOKINGS FOR 7 OFFICIALS AND 1 FINANCE INTERN ATTENDING MUNSOFT TRAINING AT ST. GEORGE HOTEL IN PRETORIA:  SPECIFICATIONS:  ACCOMODATION FOR 8 PEOPLE (6 NON SMOKERS AND 2 SMOKER); DOUBLE ROOMS; BED; BREAKFAST & DINNER WITH A DINNER LIMIT OF R300 PER PERSON PER DAY.  CHECKING IN : 23 MARCH 2014. CHECKING OUT : 26 MARCH 2014.	8 DOUBLE BED ROOMS

For any queries, please contact Miss Annah Motha, telephone (013) 262 3056 - Ext 1032)

### GENERAL NOTES:

1. Written quotations should be deposited in a quotation box next to the switch board clearly marked strategic session bookings, not later than **18 march 2014@ 10:00**
2. **Copy of Valid Tax Certificate must be attached**
3. **Copy of Company registration document must be attached**
4. **Certified Copy of BBBEE Certificate or EME Letter from Accountants or Auditors must be attached**
5. **Only registered suppliers on the Municipal database for 2013/2014 FY will be considered.**
6. The council is not bound to accept the lowest or any quotation and the council reserves the right to appoint partially or wholly or not to appoint at all.

  
MR WALTER PHALA  
ACTING MUNICIPAL MANAGER